

INSTRUCTIONS

This temporary form is for currently certified individuals near or at their certification expiration date in Colorado that are affected by the current COVID-19 pandemic. The COVID-19 pandemic and subsequent emergency actions have caused many disruptions, including rescheduling of ACI Certification education and exam sessions to reduce the risk of spreading the virus. These actions may result in the expiration of ACI Certification of individuals seeking recertification before the rescheduled session takes place. As a result, ACI has been asked to extend certifications so that individuals may remain in compliance with project requirements as they await recertification testing; for a number of reasons, ACI has determined that extending certifications is not the best solution.

Work experience can be performed under multiple employers/companies, resulting in multiple Work Experience Forms sent to various Respondents to meet the requirements. You are responsible for contacting as many Respondents as necessary to submit the required amount of work experience. Respondents must be project superintendents, job foremen, or company owners, who were in direct supervision of the Candidate. Self-employed candidates, please fill out the *Client Affidavit*. ACI believes the Examiner of Record (EOR)/Specifier is the proper individual to review a technician's credentials and determine if a waiver is warranted/appropriate on a temporary basis. This can then be documented in the project files along with an explanation referencing recertification difficulties due to COVID-19 disruptions.

The Candidate completes **Section A** and **Section B**, on multiple forms if necessary, and then sends the entire form to the named Respondent, who completes **Section C** and sends the form directly to Colorado's Local Sponsoring Group, the Colorado Ready Mixed Concrete Association (CRMCA), where the EOR (JT Mesite) will review documentation for approval. All information must be complete and legible.

SECTION A—To be completed by the Candidate

Candidate Name: _____ ACI Certification ID: _____

Address: _____

Candidate Phone: _____ Candidate Email Address: _____

Project Name/Location: _____

Extension Request: Certification Extension for Private/Commercial Project Certification Extension for CDOT Project

SECTION B—To be completed by the Candidate *Respondent = Employee Manager/Supervisor*

Employer (during work experience): _____

Respondent Name: _____ Respondent Title: _____

Term of employment from: _____ to _____ = _____
Month & Year Month & Year Total Months

Candidate experience summary: _____

TESTING includes any of the below: Field or laboratory testing of fresh concrete, testing of concrete aggregate materials, and testing of cured concrete specimens. Testing does NOT include: employee breaks, drive time between jobs, days not worked, startup and cleanup, or any type of work not listed above.	Average # of Months Testing per Year	Average # of Hours Testing per Week

Candidate Authorization to Release Information

I authorize the Respondent to supply to ACI, CRMCA, or its agents, information concerning my work experience and other background relevant to the stated requirements of the ACI certification program. I agree to release and hold harmless any individual, company or institution, including ACI, CRMCA, and any connected persons from liability imposed by law in supplying such information. I understand that any false information or misrepresentation constitute grounds for denial of certification.

Candidate's Signature: _____ Date: _____

SECTION C—To be completed by the Respondent

A Candidate seeking temporary extension of certification/recertification has selected you to verify their work experience based on your professional relationship to them. Please review the information provided by the Candidate in **Section B**, provide additional comments/detailed description of the Candidate experience below, and return the form to CRMCA.

Note that the disclaimer signed by the candidate in **Section B** above releases you from civil liability regarding statements, provided to the best of your knowledge, about the candidate, and establishes that the candidate is freely requesting that you provide this information. If any information provided in **Section B** is incorrect, inconsistent, or ambiguous, please mark and initial those corrections.

The information provided in **Section B** is: Correct as stated Correct as modified

If any information provided in **Section B** is incorrect, inconsistent, or ambiguous, please mark and initial those corrections, and leave additional comments and/or experience summary below, if necessary, for the candidate.

Comments: _____

I, the Respondent, have honestly evaluated the information provided on this form by the Candidate. I have supplied any modifications necessary to make all statements accurate, to the best of my knowledge. I submit this form attesting that it contains no misrepresentations or false information.

Respondent Signature: _____ Date: _____

Respondent Name (Print): _____ Current Title: _____

Current Business/Employer: _____

Business/Employer Website: _____

Respondent Phone: _____ Respondent Email: _____

Return completed form to CRMCA:
 Email: jt@ccoloradocaa.org

Colorado Ready Mixed Concrete Association
 6880 S. Yosemite Ct, #100
 Centennial, CO 80112

For more information, contact JT Mesite at:
 (720) 272-6592
www.crmca.org

FOR CRMCA USE ONLY: The CRMCA Local Sponsoring Group representative has provided approval for the Candidate only if the below information is completed. This form will be returned to Candidate for distribution to appropriate project entities.

CRMCA Representative Signature: _____ Approval Date: _____

CRMCA Representative Name (Print): _____ Current Title: _____

This approval is authorized for Colorado projects only for the temporary need of projects until ACI certifications are scheduled.